

# KERALA AYURVEDIC STUDIES & RESEARCH SOCIETY

KOTTAKKAL, P.O. EDARIKKODE-676 501, MALAPPURAM DT., KERALA

Registered Under the Societies Registration Act(1860) Reg.No. S. 60 of 1975

(Chaired by Hon. Minister for Health & family Welfare, Government of Kerala)

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Date: 19/07/2012

Ref. No. A4 – 1594/2012/KASRS

## QUOTATION NOTICE

Quotations are invited from all interested institutions / firms to function as Consulting Agency for obtaining ISO Certification (ISO 9001:2008) for Kerala Ayurvedic Studies & Research Society, Edarikkode P.O., Kottakkal, Malappuram District, Kerala. Firms /Agencies can submit their quotations to the 'Chief Executive Officer, Kerala Ayurvedic Studies & Research Society, Edarikkode P.O., Kottakkal, Malappuram District, Kerala. PIN. 676501', in sealed covers/ via e-mail to the id: [ceokasrs@gmail.com](mailto:ceokasrs@gmail.com).

The rate for consultancy services should include the cost for gap analysis, document preparation, quality system implementation, training to staff(for a period of three years in full), internal audit, sample audit, cost of certification, continuous monitoring and all such steps that are require to ensure upgradation of the office to ISO 9001 : 2008 certificate and to sustain the certification standards for three years. The quote should be inclusive of all statutory / stipulated taxes, if any.

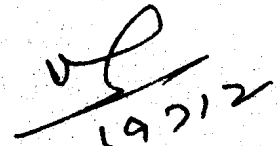
### Staff pattern of the Office

Name of Post	Sanctioned Strength
Chief Executive Officer	1
Executive Director	1
Office Superintendent	2
U.D. Clerks	4
L.D. Clerk	4
Confidential Assistant	1
PA to E.D.	1
L.D. Typist	2

<b>Driver</b>	<b>1</b>
<b>Peons</b>	<b>4</b>
<b>Sweeper cum Scavenger</b>	<b>2</b>
<b>Night Watchman</b>	<b>2</b>
<b>TOTAL</b>	<b>25</b>

The sealed quotations / e-mails should reach this office on or before 2.00 pm on 27/07/2012. Quotations received after the stipulated time and date will not be considered.

Kottakkal  
19/07/12

  
19/7/12  
Chief Executive Officer